Department of English Graduate Studies
SOCIAL SCIENCES & HUMANITIES RESEARCH COUNCIL OF CANADA
DOCTORAL FELLOWSHIP / CGS D APPLICATION 2024-2025

The Department of English Internal deadline for submitting SSHRC Doctoral / CGS D applications is Tuesday, September 24, 2024 (by 11:59 pm).

The first step in beginning your SSHRC application is to visit the SSHRC website and carefully and thoroughly read the overview of SSHRC doctoral funding programs, eligibility requirements, and application procedures: carefully read the Applicant Instructions as well as the instructions in the application itself.

One application allows you to be considered for both the SSHRC Doctoral Fellowship and the Canada Graduate Scholarships - Doctoral (CGS D). If you are eligible for both awards, SSHRC will automatically consider you for both.

Further information about the CGS D is available from this School of Graduate Studies page.

WHAT FOLLOWS BELOW IS SUPPLEMENTARY INFORMATION TO HELP YOU PREPARE AND SUBMIT YOUR APPLICATION:

1. Give IMMEDIATE and serious consideration to **which faculty members you will approach to write your Letters of Appraisal**. referees should be professors who have had a significant opportunity to assess your capabilities. If you were at a different university last year, one of the letters should be from a professor at that university. Letters of Appraisal are submitted digitally, initiated by you through the online application program, and must be completed by your referees and uploaded to your application before you will be able to submit your application. When you initiate the appraisal, immediately notify your referees to look in their JUNK email folders if they do not find the prompt in their inbox. AGAIN, CONTACT YOUR REFEREES NOW.

2. As soon as possible, **provide each referee with (1) a draft of your Research Proposal and (2) a list of your "Research Contributions, Relevant Experience and Activities."** It is fine to send your referees drafts and offer to update them with final versions when they are ready.

3. Before September, order **official undergraduate and graduate transcripts from ALL universities that you have attended** (including the University of Toronto [** see below]). These must be *COMPLETELY scanned -- front, back, and legend/guide -- and formatted as per the specific SSHRC online instructions, saved as PDFs, and uploaded to your online application*. Failure to include ALL postsecondary transcripts or ALL pages from each transcript will result in your application being ineligible.

   ** Official digital BLUE RIBBON type Digital Transcripts that include the attestation from the institution are admissible but must be "unlocked" so that they can be combined with other transcripts into one file.

   DO NOT USE A CELL PHONE TO TAKE PHOTOS / MAKE SCANS. If you need assistance with scanning, formatting, or combining transcripts, please contact Marguerite Perry at marguerite.perry@utoronto.ca as soon as possible.

4. The SSHRC application asks you to indicate a **start date** for your award. Your start date is **September 1, 2025**. Note that due to the scheduling of UTF Funding you must give this start date of September 1 on your application.

5. VERY IMPORTANT: If you submitted an application last year and bookmarked the application program, please make sure that you **follow the links from the current SSHRC website to start a new application this year**. Although the login links may look identical, using a previously bookmarked link to a PhD application or a link to the SSHRC CGS M application to begin a new application has resulted in SSHRC applications going to a "staging" site and not to the actual application program. SSHRC and the Department can ONLY see the applications on the actual site. This error has resulted in several students needing to recreate their entire application again and submit the application a second time.

ONCE YOU HAVE SUBMITTED YOUR APPLICATION, PLEASE EMAIL MARGUERITE PERRY at marguerite.perry@utoronto.ca. Marguerite will then be able to confirm your submission and look for any problems.